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2022 NATIONAL CREDIT UNION COLLECTIONS ALLIANCE BUSINESS PARTNERS CONTRACT TERMS

General Rules:

The following rules and regulations have been implemented for the mutual protection of the business sponsor and NCUCA

- No one under the age of 18 years old will be allowed to attend any NCUCA event
 - The Conference Committee and the NCUCA are not responsible for the delivery of sponsorship materials, hotel reservations, or other items outside the scope of the agreed upon sponsorship.
 - To ensure you receive the discounted room rate, you must make your reservations with the hotel no later than **June 13, 2022** as long as the room block has not sold out. Hotel link is on the NCUCA website.
- Deadline for the format/spec requirements for logo and advertising submission is **June 15, 2022**. Please visit the website and chose the option: "Business Partners" for all other the information
 - No refund will be issued to any company who does not comply with the NCUCA Exhibitor Rules and Regulations.
- You will be given a conference attendee list at registration, during the conference. If you are a sponsor, the list will be provided two weeks prior to the conference. If you are a lead sponsor, you will also receive a preliminary conference attendee list four weeks prior to the conference.
- Only Business Sponsors will receive the attendee list, based on their sponsorship package, prior to the conference. Business Sponsors are strictly prohibited from disseminating the attendee list to any attendee, non-sponsor vendor or business partner or any third parties for any reason. Business sponsors may not utilize any third parties to contact attendees for any reason including the coordinating of events or inviting guests to outside entertainment events.
- No flyers or solicitations may be made at the conference hotel door or lobby without the prior written consent of NCUCA.
 - All paid exhibitors are allowed and encouraged to attend any educational sessions. All exhibit booth personnel are required to register for the conference.
- The conference badge must be worn at all NCUCA functions and sharing of badges is strictly prohibited.
- All exhibitors will be provided a 6'x 6' area (first come, first serve), 6' table, table cloth and two chairs.
- Exhibitors are responsible for their own booth design and construction. Set up time will begin on: July
 13th at 7:00 a.m. (Please visit the NCUCA website for ballroom room information and tear down
 times).
- Exhibitors MUST be in their booths and booths MUST be operational during ALL exhibitor hours. Exhibitors can not tear down early for any reason, failure to comply with this policy will result in a \$500 early teardown fee and exhibitors will not be allowed to exhibit at future NCUCA events.
- Exhibit structures may not exceed 8 feet in height and 7 feet in width.
- No one will be allowed to setup their booths once lunch has started
- NCUCA reserves the right to restrict exhibitor activities and exhibits which because of method of operations, content or for any other reason become objectionable or other detract from the conference as a whole.



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- NCUCA reserves the right to determine eligibility of any exhibitor or sponsor or partner and accordingly
 reserves the right, in its sole discretion, to deny space to any exhibitor whole products or services are
 inconsistent with NCUCA's policies and philosophies or could have an negative impact on the credit
 union marketplace. NCUCA reserves exclusive control over admission policies.
 - To finalize your registration and sponsorship for the conference, please visit www.ncuca.com, if you have not done so.
- Please read and adhere to all deadlines.
- For electrical needs and WiFi access, you will receive an email from Encore prior to the conference where you may make your request. Or you can reach them at Richard.Reddrop@encoreglobal.com. All Business Partners are responsible for the charges associated with your booth.
- For any questions about the conference (setup times, attendee information, etc.), please contact our partners at Elevated Meeting Solutions below:

Sepideh Eivazi Elevated Meeting Solutions | Director of Global Accounts (702) 824-6954 seivazi@elevatedmeetings.com

Timothy T. Glanzer, CMP Elevated Meeting Solutions | Chief Elevation Officer (702) 591-3854 tglanzer@elevatedmeetings.com

X Rudy Martin
Signed By Rudy Martin

Signed On: March 23, 2022



Signature Certificate





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This audit trail report provides a detailed record of the online activity and events recorded for this contract.

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