



NCUCA/BELLAGIO New Safety Protocols enhancing experience and creating significant advantages

Cleaning Protocols:

- All cleaning in the convention space will be in coordination with CDC, WHO and health districts requirements.
- Portable HEPA filtered air-purifier added to smaller meeting spaces.
- During peak times, increase cleaning schedules of common areas and high contact points such as doorknobs, escalator railings and elevators.
- Utilizing disinfectant sprayer technology nightly on utilized space.
- Training for all hotel staff.
- In depth training for staff responsible for cleaning and disinfection protocols.
- Chairs wiped/disinfected during initial set.
- Gloves used for all sets.
- Elevator Signage to remind capacities.
- Hand sanitizing stations placed in high traffic areas, including foyers and meal rooms.

Floor Plans:

- Floor plans will be aligned to appropriate physical distancing protocols utilized in all meetings and events. We are continuously evaluating these capacities and working to provide the most up to date recommendations based on current guidelines. These capacities will be adjusted to meet local, state and federal guidelines as they evolve.
- Convention Services & Catering Team are to stay knowledgeable on current guidelines and offer suggestions on physical distancing options for customers.
- Moderate capacity charts have been created for all properties. The sets are based on our current understanding and a max set per table noted below:
Theater: N/A or 1 per 3
60" Round: Four guests
66" Round: Five guests
72" Round: Five or six guests

Meeting Rooms:

- Offer suggestions for planners i.e. move speakers instead of guests for breakouts, ask guests to sit in the same location at each session, place cards with verbiage.

- Chairs will be wiped down regularly during any refresh and linens changed between all events.
- Pause on the use of communal water stations inside meeting spaces i.e. pitchers or dispensers.
- Recommend placement in foyer spaces with an attendant upon request.
- Bottled water available to be placed at each place setting based on brand guidelines.
- Pause on the use of multi-use items i.e. notepads, pens, and candies.

Registration Desks/Areas:

- Suggest pre-sending/preprinting badges, room drop, electronic kiosks.
- Physical distancing with freestanding registration kiosks set 6' apart.
- Limit chairs at permanent registration desks for physical distancing.
- Lines marked with floor clings for physical distancing.
- Suggest to stagger registration hours based on last name, region, etc.

Exhibit:

- Limit number of people allowed to enter exhibit areas based on size to allow physical distancing, limit number of exhibitors in each booth.
- Sanitizers at entrances.
- Floor clings to mark one-way aisles, work with show management on giveaways, etc.
- Constant cleaning on exhibit floor for frequently touched surfaces

Isolation Rooms:

- All properties will have at least one isolation room designated within the hotel/meeting space to be used in the instance where there is a presumptive positive case of COVID-19.